



# NARRAGANSETT BAY COMMISSION

One Service Road  
Providence, Rhode Island 02905

(401) 461-8848 Fax (401) 461-6540

## BID PROPOSAL

<b>BID NO.</b> 1285	<b>DATED</b> 9/19/2017
DATE AND TIME BIDS TO BE OPENED 11/02/17 10:00am	BID MUST BE RETURNED BY 11/2/17 10:00am
COST CENTER/ SECTION 53	BUYER Emily Petteruti

**SEE ATTACHED FOR DESCRIPTION**

### INSTRUCTIONS:

1. ALL BIDS MUST BE SUBMITTED SEALED IN ENVELOPES FURNISHED.
2. SHOW NET UNIT PRICES F.O.B. DESTINATION, LESS FEDERAL STATE TAX WHERE APPLICABLE ON THE ATTACHED SHEET AS INSTRUCTED.
3. NO GROUPING OF ITEMS, PRICE EACH ITEM INDIVIDUALLY, AWARDS MAY BE MADE ON BASIS OF TOTAL BID OR BY INDIVIDUAL ITEMS.
4. BIDS MAY BE SUBMITTED ON AN "APPROVED EQUIVALENT" IN QUALITY. NBC RESERVES THE RIGHT TO DECIDE EQUIVALENT. BIDDERS MUST INDICATE BRAND OR MAKE OFFERED AND SUBMIT DETAILED SPECIFICATIONS OF OTHER THAN BRAND REQUESTED.
5. PROVISIONS OF GENERAL SPECIFICATIONS FOR ALL QUOTATIONS AND CONTRACTS APPLY.
6. FAILURE TO SUBMIT A BID AT LEAST ONCE PER THREE CONSECUTIVE INVITATIONS MAY DISQUALIFY YOU FROM THIS BID LIST.
7. SURETY (WHEN REQUESTED). BIDDER MUST FURNISH A BID BOND OR CERTIFIED CHECK FOR 3% OF THE BID IN THE AMOUNT STATED. THE SUCCESSFUL BIDDER MUST FURNISH A 100% PERFORMANCE BOND.

4. AWARDS WILL BE MADE WITHIN 60 DAYS OF BID OPENING. ALL BID PRICES WILL BE CONSIDERED FIRM UNLESS QUALIFIED OTHERWISE. WITHDRAWAL OF BIDS OR REQUESTS FOR PRICE INCREASES WILL NOT BE HONORED.

### NOTICE TO VENDORS:

1. IN DETERMINING THE LOWEST RESPONSIVE BIDDER, CASH DISCOUNTS FOR A PAYMENT LESS THAN THIRTY DAYS WILL NOT BE CONSIDERED.
2. WHERE PRICES ARE THE SAME WE RESERVE THE RIGHT TO AWARD ONE BID OR TO SPLIT THE ORDER.
3. COMPETITIVE PRICES MAY BE OBTAINED BY ALL BIDDERS ATTENDING FORMAL BID OPENINGS, AFTER A REASONABLE LAPSE OF TIME. TABULATION BIDS MAY BE SEEN BY APPLYING IN PERSON. WRITTEN REQUESTS FOR THE ABOVE WILL NOT BE HONORED.
4. THE NARRAGANSETT BAY COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS AND/OR TO WAIVE ANY TECHNICALITIES OR IRREGULARITIES IN IT'S BEST INTEREST.
5. THE STATE EQUAL OPPORTUNITY COMPLIANCE CERTIFICATE AND AGREEMENT PROCEDURES WILL APPLY TO ALL BIDS FOR SUPPLIES OR SERVICES FOR TEN THOUSAND (\$10,000.00) DOLLARS OR MORE.
6. FOR CONTRACTS INVOLVING CONSTRUCTION, ALTERATION AND/OR REPAIR WORK, THE PROVISIONS OF STATE LABOR LAWS CONCERNING PAYMENT OF PREVAILING RATES APPLY.
7. BEFORE BID AWARD, SUCCESSFUL BIDDER MUST BE REGISTERED TO DO BUSINESS WITH THE NARRAGANSETT BAY COMMISSION.
8. VENDORS ARE SUBJECT TO COMPLIANCE WITH NARRAGANSETT BAY COMMISSION'S PURCHASING RULES, REGULATIONS, POLICIES AND GENERAL TERMS AND CONDITIONS IN THE REQUEST FOR BID.

### TERMS:

1. DELIVERY DATES MUST BE SHOWN IN YOUR BID. IF NO DELIVERY DATE IS SPECIFIED, IT WILL BE ASSUMED THAT AN IMMEDIATE DELIVERY FROM STOCK WILL BE MADE.
2. FAILURE TO DELIVER WITHIN THE TIME QUOTED OR FAILURE TO MEET SPECIFICATIONS MAY RESULT IN DEFAULT ACTION IN ACCORDANCE WITH GENERAL SPECIFICATIONS.
3. PAYMENT FOR PARTIAL DELIVERY WILL NOT BE ALLOWED EXCEPT WHEN PROVIDED FOR IN BLANKET OR TERMS CONTRACT.
- 4 ITEMS DETERMINED TO BE MANDATORY WILL BE HIGHLIGHTED IN BOLD ITALICS PER RHODE ISLAND GENERAL LAW 37-2-18.
- 5 PURSUANT TO SECTION 37-2-18 OF THE RI GENERAL LAWS, EACH BIDDER MUST SUBMIT A COPY OF THEIR BID PROPOSAL TO BE AVAILABLE FOR PUBLIC INSPECTION UPON THE OPENING OF THE BIDS.

**COMPANY NAME:** \_\_\_\_\_ **F.E.I.N.:** \_\_\_\_\_

**STREET AND NO.:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_

**THIS BID WILL NOT BE HONORED UNLESS SIGNED. THIS IS NOT AN ORDER.**

# BID PROPOSAL



## NARRAGANSETT BAY COMMISSION

**One Service Road  
Providence, Rhode Island 02905**

Telephone (401) 461-8848  
Fax (401) 461-6540

DATE: 9/19/2017  
 BID NO: 1285  
 BID OPENING:  
 DATE: 11/2/17  
 TIME: 10:00am  
 BUYER: Emily Petteruti  
 COST CENTER: 53  
 FISCAL YR.: 2018  
 REQ. NO.:

**BILL TO:**  
**NARRAGANSETT BAY COMMISSION**  
**One Service Road**  
**Providence, RI 02905**  
**Attention: Accounts Payable**

**SHIP TO:**  
**NARRAGANSETT BAY COMMISSION**

IMPORTANT- Insert unit price in both columns with brand, model number and name of your firm below.

<b>BIDDER:</b>	<b>BIDDER:</b>
<b>BID NO.1285</b>	<b>BID NO.1285</b>
<b>PAGE NO. 2</b>	<b>PAGE NO. 2</b>

ITEM NO.	COMMODITY CODE / DESCRIPTION	QTY	UNIT PRICE AND BRAND OR MODEL NO.	UNIT PRICE AND BRAND OR MODEL NO.
	Vendor to provide maintenance service for the heating, ventilation and air conditioning (HVAC) systems and ATC control systems at Water Quality Science Building per NBC specifications. Location: 7 Service Road, Providence RI 02905			
	<b>NOTES:</b>  1) NBC WILL MAKE ONE BID AWARD TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER 2) NBC IS A RI PUBLIC CORPORATION AND IS EXEMPT FROM RI STATE SALES TAX. 3) QUESTIONS REGARDING THESE SPECIFICATIONS SHOULD BE DIRECTED TO EUGENE SORKIN, VIA EMAIL ESORKIN@NARRABAY.COM NO LATER THAN OCTOBER 26, 2017 . 4) MANDATORY PRE BID IS SCHEDULED FOR OCTOBER 23 , 2017 AT 10:00AM O & M SUPPORT BLDG. 2 ERNEST STREET PROVIDENCE RI 02905 ONE ORIGINAL AND ONE COPY OF BID PROPOSAL MUST BE SUBMITTED		<b>TOTAL BID PRICE</b>	\$ -
			<b>TERMS</b>	<b>TERMS</b>

F.E.I.N.: \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**STREET AND NO.:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_  
(AUTHORIZED SIGNATURE)

**DATE:** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_